



# Emily Bredeson

## Associate

612-703-7385

[emily.bredeson@growthoperators.com](mailto:emily.bredeson@growthoperators.com)

<https://www.linkedin.com/in/emily-bredeson-28a798211/>

Emily began her career as a financial analyst and transitioned into payroll and accounting roles. She was responsible for multiple payroll system conversions and transitions. Her experience includes payroll, accounts payable, financial reporting, system conversions, report creation, and budgeting. She is passionate about working as a team and providing efficient and accurate work.

## AREAS OF EXPERTISE

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### Finance and Account Operations

Experienced with accounts payable, accounts receivable, month-end close, account reconciliations, and reporting.

### Payroll

Full payroll process including processing, tax filing, multi-state compliance, benefit reconciliations, and report writing.

### System Implementation

Owens project management, system setup, testing, training, and report creation.

## INDUSTRY EXPERIENCE

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Healthcare

Medical Technology

Mental Healthcare

## EDUCATION

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BA, Business Administration -  
Finance

Concordia University

Associates Degree

Bethany Lutheran College

## EXPERIENCE

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Payroll Specialist and Accountant  
The Emily Program

Payroll Manager  
Metro Dentalcare

Payroll Analyst  
Metro Dentalcare

Financial Analyst  
Metro Dentalcare

## STRENGTHS

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Detail Oriented

Organized

Problem Solver

Positive Attitude

System Conversion



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